



## NANETS 2020 Research Grant Submission Instructions

The North American Neuroendocrine Tumor Society (NANETS) was established in 2007 with the mission of furthering neuroendocrine tumor disease diagnosis, treatment and management. Since its inception, NANETS has remained dedicated to this mission through the provision of increased education and research opportunities. NANETS is committed to connecting pioneers in the NET field to the young scientific minds who will make up the next generation of NET experts. It is through research that NANETS engages medical professionals in the early part of their careers to foster further exploration and advancement of NET diagnosis and treatment.

Since 2009, NANETS has awarded \$1.5 million in research grants to 22 medical professionals who have dedicated themselves to pursue a career in the field of neuroendocrinology and NET disease. This year, NANETS is offering three research grants to support innovative research initiatives and encourage young researchers and scientific clinicians to become NET specialists. **Please click on the links to read the specifications for each grant.**

1. [NANETS Basic/Translational Science Investigator Grant](#) (BTSI), supported by the Neuroendocrine Tumor Research Foundation, \$100,000 over two years beginning November, 2020.
2. [NANETS Clinical Investigator Scholarship](#) (NCIS), supported by Ipsen Biopharmaceuticals, \$100,000 over two years beginning January, 2021.
3. [NANETS Theranostics Investigator Grant](#) (NTIG), supported by Advanced Accelerator Applications, \$100,000 over two years beginning January, 2021.

These research opportunities are also made possible by the generous donations of NANETS members, patients and the families of those living with NETs.

### Eligibility

NANETS welcomes applications from candidates who meet the following criteria:

- Candidates must have a MD, PhD, MD/PhD, DO degree or equivalent.
- At the time of funding, candidates must be in the first 6 years of a faculty appointment at an accredited medical school or other institution in North America. Faculty appointments include instructors and above.
- Candidates must be a NANETS member in good standing.
- Previous recipients of BTSI, NCIS or NTIG awards are not eligible to apply.

## Application Review and Notification Process

Applications are reviewed and scored by the NANETS' Scientific Review & Research Committee comprised of NET medical research experts. Criteria for selection will include both the research proposal itself and the potential of the individual to make future scientific and/or clinical contributions to the neuroendocrine tumor field. Strong emphasis will be placed on the career development plan and the applicant's personal statements, as well as the research proposal. The research proposals section should focus on research projects with the potential to directly impact and improve the treatment of patients with neuroendocrine tumors. Appropriate projects would include (but are not limited to) studies of neuroendocrine tumor **biology**, epidemiology, risk factors, clinical outcomes, novel treatment strategies, and translational research projects with clear clinical significance.

### Important dates to remember:

- **6/12/2020: Deadline to submit**
- On or about 7/17/2020: Notifications sent
- 7/31/2020: Last day to confirm acceptance of research grant
- 8/31/2020: Letter of Agreement and all required paperwork due

### Submission Process

- Applications must be submitted via our online system by the deadline of June 12, 2020 (11:59 pm Pacific Time) per the instructions on the submission form. Photocopies or facsimile copies will not be accepted and will be discarded.
- **Login:** You will be asked to create a new account to submit your application (NOTE: previous years' usernames and passwords will not work).
- **Editing a Proposal:** You can edit your proposal any time before the June 12 deadline by logging into your account. If you have already submitted and want to make changes, log in and select "reopen" to access your proposal. Remember to SUBMIT your proposal before the deadline. One reminder to applicants with proposals in "IN PROGRESS" will be sent prior to the deadline.
- All communication will go through this system. You will be sent an email confirmation that your submission was received.

**Submission Deadline: June 12, 2020 (23:59 PST)**

## STEP-BY-STEP INSTRUCTIONS

### Online Submission System

#### Application Sections

The online system will lead you through the following required sections.

#### TITLE AND CATEGORY

- Project Title - Enter the title of your submission exactly how you would like it to appear. Case sensitive, not ALL CAPS.
- Type – Select “Grant Submission”
- Select Category of Grant: BTSI, NCIS, NTIG
- Type of presentation – Select “Not Applicable”

#### APPLICANT AND MENTOR(S) INFORMATION

Add yourself as the Author and Presenter (select both boxes). Add your affiliations and disclosures.

Select Save (you may need to scroll down to see it).

Select “Add author” to enter your mentor(s) name, affiliation and disclosures.

Select Save (you may need to scroll down to see it).

#### CAREER DEVELOPMENT PLAN

750 word limit. This should be written together by the mentor and applicant. It should include intramural coursework/seminars, involvement in cooperative groups, participation in tumor boards, description of clinical protected time and plans to attend national meetings focused on neuroendocrine tumors.

#### PERSONAL STATEMENT BY THE CANDIDATE

500 word limit. The applicant should include a description of any past projects, evidence of interest in neuroendocrine tumors, and description of how the project will contribute to the future development of the candidate as a basic science researcher and/or clinician in the field of neuroendocrine tumors.

#### MENTOR DEVELOPMENT PLAN

500 word limit. The mentor should include a description of how they will enhance the applicant’s career opportunities and leadership skills, outline their role in the mentoring relationship and ability to supervise the applicant, explain how they will provide a positive learning environment to include the institutional commitment of support for the mentor’s time.

#### PROJECT DESCRIPTION

1,000 word limit. Please refer to the Selection Criteria outlined in the RFA and be sure to address the criteria specific to the grant for which you are applying.

#### PROPOSED BUDGET

Grant funds can be used to support the salary of the applicant, project costs and/or travel. Indirect expenses are capped at five percent (5%). Attach a detailed budget spreadsheet on the Uploads page.

**NOTE to NTIG applicants:** Grant funds are to be used to support the costs associated with the approved research project. AAA funds may not be used for any portion of the salary of the recipient attributable

to work or services for which the HCO or recipient bills others (such as investigative or consulting services or research funded by AAA or other third parties). Indirect expenses are capped at five percent (5%).

## ELIGIBILITY

Select Yes or No to confirm your eligibility to apply for a NANETS research grant (see eligibility above).

## UPLOADS (REQUIRED)

1. NIH Biosketch of Applicant (5 page maximum)
2. NIH Biosketch of Mentor (5 page maximum)
3. Letter of Mentor Support (1 page maximum)
4. Letter of Institutional Support (1 page maximum)
5. Detailed Budget (xls, xlsx or cvs format)

OPTIONAL: You may upload one file with a maximum of two figures or tables (2 figures, 1 figure and 1 table, or 2 tables). Each figure or table must be numbered and have a clear title.

## AFFIRMATIONS

Read each affirmation statement carefully. You must select “I agree” in order to submit the application.

1. I understand that funding of this scholarship is subject to the approval and availability of grant funds appropriated to NANETS. Therefore, NANETS reserves the right to alter the number of investigator awards, terms and allowances.
2. I understand that the submission of a proposal does not guarantee funding.
3. I certify that, if approved for funding, the proposed study must undergo the review and approval process of applicable oversight/ethics committees (e.g., IRB, EC, IACUC, etc.).

## PREVIEW AND FINISH

The summary page shows all parts of your submission already completed. If there are any missing required fields, a message is displayed in red. If your submission is complete, please click **Finish Submission and Close** at the bottom of the page or on the right hand side. If you are not ready to submit, you can close the window and return at a later time, log in and finish your submission. If you submit and would like to make changes, you can do so by logging in and reopening your submission. Editing will be allowed up until the submission deadline.

[\*\*Submit an Application\*\*](#)

*Disclaimer:* Funding is subject to the approval and availability of grant funds appropriated to NANETS. Therefore, NANETS reserves the right to alter the number of investigator awards, terms and allowances.

## Questions

**Technical Issues:** Please contact [nanets@support.ctimeetingtech.com](mailto:nanets@support.ctimeetingtech.com).

**Content Questions:** Please contact NANETS Staff at [staff@nanets.net](mailto:staff@nanets.net) or (650)762-6387.